

STUDENT ENROLLED NURSE PRECEPTOR LOGBOOK TWO WEEKS

NAME: ______
EDUCATION PROVIDER: _____

WARD: _____

DATES: _____



ANSAT – Australian Nursing Standards Assessment Tool for Enrolled Nurses

This tool guides preceptors in completing your clinical assessment tool accurately.

<u>Scale</u>	<u>Definition</u>	<u>Examples</u>
1	Expected behaviours and practices not performed : Continuous verbal &/or physical direction required' Not achieving minimum acceptable level of performance within scope; Demonstrates behaviours infrequently or rarely	 Unsatisfactory Unsafe Continuous verbal &/or physical direction required Not achieving minimum acceptable level of performance for the expected level of practice.
2	Expected behaviours and practices performed below the satisfactory standard . Frequently verbal &/or physical direction required; Demonstrate behaviours inconsistently; Needs guidance to be safe; requires close supervision	 Not yet satisfactory Demonstrates behaviours inconsistently Needs guidance to be safe Frequent verbal &/or physical direction required – as appropriate for year level
3 This is the passing standard	Expected behaviours and practices performed at a satisfactory/pass standard. Occasional supportive cues required; Demonstrates behaviours consistently to a satisfactory & safe standard; This is the passing standard.	 Demonstrates behaviours consistently to a satisfactory and safe standard Occasional supportive cues required - as appropriate for year level The student has met this standard regardless of their experience, place in the course or length of the placement.
4	Expected behaviours and practices performed at a proficient standard . Infrequent supportive cue required; comfortable & performs above the passing standard; Practises at a safe standard; Consistent, reliable and confident.	 The student is comfortable and performs - above the minimum passing standard Practice performed at a safe standard Infrequent supportive cues required The student's performance is consistent, reliable and confident.
5	Expected behaviours and practices performed at an excellent standard. Supportive cue rarely required; well above the passing standard; Demonstrates greater independence on practice with a high safety priority; Exhibits a level of excellence / professionalism.	 Demonstrates most behaviours for the item well above minimum passing standard. Demonstrates greater independences in practice with safety a high priority Supportive cues rarely required Exhibits a level of excellence/sophistication with respect to an item.



Level of support	Description	Example
Supportive cues	When the supervisor provides support such as 'that's right' or 'keep going' or the learner is asking questions	Student states: "This is an S8 drug, we need to get that checked out of the cupboard by another nurse, don't we?"
Verbal cues	When the supervisor provides a verbal prompt to the learner	Supervisor states: "There is one more thing we need to check before giving this medication to the patient"
Physical cues	When the supervisor is required to demonstrate how to do a skill or task	Supervisor checks the ID band of the patient if the learner does not respond to the verbal cue

http://www.ansat.com.au/home/assessment-manual

PATIENT LOAD:

A student having a patient load means, that they are taking the **FULL CARE** of the patient under supervision. This includes performing all vital observations, hygiene, medications, mobility, discussion with treating teams and written notes.

It is important that when recording the number of patients, the student has cared for, that this is taken into consideration. For example; by the end of the 1st week of placement a student should be taking full care of at least 2 patients. This number of patients then increases each week.

ENROLLED NURSES STANDARDS FOR PRACTICE

- 1. Functions in accordance with the law, policies and procedures affecting EN practice
- 2. Practises nursing in a way that ensures the rights, confidentiality, dignity and respect of people are upheld.
- 3. Accepts accountability and responsibility for own actions.
- 4. Interprets information from a range of sources in order to contribute to planning appropriate care
- 5. Collaborates with the RN, the person receiving care and the healthcare team when developing plans of care
- 6. Provides skilled and timely care to people whilst promoting their independence and involvement in care decision–making
- 7. Communicates and uses documentation to inform and report care
- 8. Provides nursing care that is informed by research evidence
- 9. Practises within safety and quality improvement guidelines and standards
- 10. Engages in ongoing development of self as a professional

https://www.nursingmidwiferyboard.gov.au/Codes-Guidelines-Statements/Professional-standards/enrollednurse-standards -for-practice.aspx

GIBBS' REFLECTIVE CYCLE:

Gibbs' Reflective Cycle was developed to give structure to learning from experiences and is perhaps one of the more commonly used reflective cycles for nurses. We encourage you to document your experience in your role as an undergraduate student nurse, and reflect on your feelings at this time as you start your transition in nursing.





GOALS

Goals are to be written and sighted by CSN/Educator within 2 shifts of commencing your placement.

Use the following acronym to complete your goals:

- **S Specific** (simple, sensible, significant)
- M Measurable (meaningful, motivating)
- A Achievable (agreed, attainable)
- **R Relevant** (reasonable, realistic and resourced, resource based
- T Time bound (time-based, time limited, timely)

Overall goals – what would you	like to get out of this placement
I st half of placement goals	What are you going to do to meet these?
	T
2 nd half of placement goals	What are you going to do to meet these?
Goals sighted and signed by CSN/Educator:	DATE:



EXAMPLE: DAILY WRITTEN FEEDBACK

- Expected behaviours and practices performed below the satisfactory standard. Frequently verbal &/or physical direction required. Expected behaviours and practices performed at a satisfactory/pass standard. Occasional supportive cues required. Expected behaviours and practices performed at a proficient standard. Infrequent supportive cue required.

Date:	01.01.2023	Preceptor: Jenny V		Pre	cepto	<u>or</u>			Stu	<u>dent</u>			
		No. of patient's student has primary	care of: 2	1	2	3	4	5	1	2	3	4	
proc	cedures affecting	icies and procedures • Works within sc	ope			√						✓	
Standa confid	ard 2: Practises and ard ard are	nursing in a way that ensures the righ	ts,			√					√		
Standa	ard 3: Accepts ac	ccountability and responsibility for ow	n actions				√				√		
contri	ibute to planning	s information from a range of sources a appropriate care notes, radiology, pathology, etc.	in order to		√						√		
the he	ealthcare team v	tes with the RN, the person receiving when developing plans of care ation with team • Advocates for patient ons and boundaries			√						√		
promo makin Ur Ca	oting their indep ng nderstanding of pat	lical and allied health needs • Utilises care	ision- gement e plan				✓					\	
Stand report	lard 7: Communit care ommunicates profe	icates and uses documentation to info essionally with preceptor Documentation all patient care tasks Reviews and a ry information	on		ı	√					√		
<u>Stanc</u> evide	dard 8: Provides	s nursing care that is informed by rese				√					√		
• Se Stande guidel • Re	eeks appropriate su lard 9: Practises lines and standa	s within safety and quality improveme ords licies and procedures • Works within sc	Practice nt ope		ı	√					√		
Stand profes	lard 10: Engages ssional	s in ongoing development of self as a				√					√		
	sfactory 🔲		Unsatis	fact	ory								
Succe initiat with r	tive, overcame ne	rwell Ire, great self-directed learning, great Irves and discussed plan for patient od systems-based assessment and	Today I m performed progress r collaborat performed	anag d thei notes,	ed a t r vita , assis with t	wo-p I sign: ted w	atien s, blo vith th	od su neir hy discip	gar le ygien linary	vels, v e and team	wrote I work n. I also	their ed	

<u>Preceptors: areas for development (must be completed if</u> scoring 1 or 2)

Continue to develop critical thinking - relate your assessment finding to patient's condition and treatment.

Build confidence - you need to overcome your nerves to safely advocate for patients, use your preceptor to plan the discussion you want to have with the MDT team, be prepared with information, etc.

Student: areas for development

I need to continue to develop my critical thinking by relating my patient assessment to their presenting admission. I also need to continue to review their prescribed medication and link this to their current admission and their past medical history.



Day one

- Expected behaviours and practices not performed. Continuous verbal &/or physical direction required.

 Expected behaviours and practices performed below the satisfactory standard. Frequently verbal &/or physical direction required.

 Expected behaviours and practices performed at a satisfactory/pass standard. Occasional supportive cues required.

 Expected behaviours and practices performed at a proficient standard. Infrequent supportive cue required.

 Expected behaviours and practices performed at an excellent standard. Supportive cue rarely required.

Date:	Preceptor:		Pred	cepto	or			Stu	dent	ent						
	No. of patient's student has primary care of	: 2	1	2	3	4	5	1	2	3	4	5				
	<u>d 1:</u> Functions in accordance with the law, poli dures affecting EN practice	cies and														
• Resec	arch specific policies and procedures • Works wi	,														
	s appropriate supervision • Delegatio															
confident	12: Practises nursing in a way that ensures th tiality, dignity and respect of people are uphe	ld														
	cates for patient's needs • Maintains privacy an ssional interactions and boundaries	nd confidentiality														
	13: Accepts accountability and responsibility f	or own actions														
	d 4: Interprets information from a range of solute to planning appropriate care	urces in order to														
	ws patient care notes, radiology, pathology, etc.															
healthca	d 5: Collaborates with the RN, the person rece tre team when developing plans of care															
	ng and collaboration with team • Advocates for page 5.5. Advocates for page 5.5.	patient's needs														
Standard their inde	d 6: Provides skilled and timely care to people ependence and involvement in care decision—	making management														
		es care plan es for patient's needs														
	d 7: Communicates and uses documentation t	to inform and														
• Inforn	municates professionally with preceptor • Docum	nentation vs and reassess														
	d 8: Provides nursing care that is informed by	y research														
evidence		ithin scope														
		to Best Practice														
	<u>d 9:</u> Practises within safety and quality impro es and standards	vement														
• Resec	arch specific policies and procedures • Works wi	ithin scope														
	s appropriate supervision • Delegation															
	d 10: Engages in ongoing development of self larly seeks feedback on performance and acts to improve the self acts to															
Accou	untability for self and others • Self-direct	cted learning														
Satisfa	actory	Unsatisf	acto	ry												
Precepto	or: what went well	Student: w	vhat v	vent	well											
Precepto	ors: areas for development (must be complete	ed if Student: a	reas 1	for de	evelo	pmer	nt									
scoring 1	<u>1 or 2)</u>															
		1														



Day two

- Expected behaviours and practices performed. Continuous verbal &/or physical direction required.

 Expected behaviours and practices performed below the satisfactory standard. Frequently verbal &/or physical direction required.

 Expected behaviours and practices performed at a satisfactory/pass standard. Occasional supportive cues required.

 Expected behaviours and practices performed at a proficient standard. Infrequent supportive cue required.

 Expected behaviours and practices performed at an excellent standard. Supportive cue rarely required.

Date:	Preceptor:		Preceptor					<u>Student</u>					
	No. of patient's student has primary care of: 2		1	2	3	4	5	1	2	3	4	5	
	Functions in accordance with the law, policies and												
	res affecting EN practice ch specific policies and procedures • Works within scope												
	ppropriate supervision • Delegation of care												
	: Practises nursing in a way that ensures the rights,												
	ality, dignity and respect of people are upheld tes for patient's needs • Maintains privacy and confiden	tiality											
	Professional interactions and boundaries												
Standard 3: Accepts accountability and responsibility for own actions													
<u>Standard 4:</u> Interprets information from a range of sources in order to													
	to planning appropriate care patient care notes, radiology, pathology, etc.												
	: Collaborates with the RN, the person receiving care	and the											
healthcare team when developing plans of care													
Liaising and collaboration with team Advocates for patient's needs Professional interactions and boundaries													
Professional interactions and boundaries Chandard C. Drovidge at illustrated and time by course to people whilet promotion.													
	i: Provides skilled and timely care to people whilst pro endence and involvement in care decision—making	omoting											
	anding of patient & condition • Time manageme	ent											
	ration of medical and allied health needs • Utilises care plar												
	rations for discharge • Advocates for patien												
Standard 7 report care	<u>':</u> Communicates and uses documentation to inform o	and											
· -	rnicates professionally with preceptor • Documentation												
	preceptor of all patient care tasks • Reviews and reass	ess											
• Escalate	es all necessary information												
	8: Provides nursing care that is informed by research	,											
evidence													
	ch specific policies and procedures • Works within scope												
	ppropriate supervision • Adheres to Best Prac	tice											
	: Practises within safety and quality improvement and standards												
	ch specific policies and procedures • Works within scope												
 Seeks a 	ppropriate supervision • Delegation of care												
Standard 1	<u>0:</u> Engages in ongoing development of self as a profe	essional											
-	ly seeks feedback on performance and acts to improve												
	tability for self and others • Self-directed learning	9										_	
Satisfac	tory 🔲 U	nsatisfo	acto	ry									
Preceptor:	what went well St	tudent: w	hat v	vent	well								
Preceptors	s: areas for development (must be completed if St	tudent: ar	reas f	or de	evelo	omer	nt						
scoring 1 o			ent: areas for development										
	I												
	I												
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	I												
	I												



Date:	Preceptor:		Pre	cepto	or			Student					
	No. of patient's student has pri	mary care of: 2	1	2	3	4	5	1	2	3	4	5	
procedu • Resear	1: Functions in accordance with ures affecting EN practice rch specific policies and procedures appropriate supervision										l		
Standard 2: Practises nursing in a way that ensures the rights, confidentiality, dignity and respect of people are upheld Advocates for patient's needs Maintains privacy and confidentiality Professional interactions and boundaries Standard 3: Accepts accountability and responsibility for own actions													
<u>standard s</u>	<u>s</u> : Accepts accountability and res	sponsibility for own actions											
contribute	4: Interprets information from a to planning appropriate care spatient care notes, radiology, pathology.												
	5: Collaborates with the RN, the	. •	9										
Liaising	e team when developing plans o g and collaboration with team	f care Advocates for patient's needs											
their inder Unders Consid	6: Provides skilled and timely can bendence and involvement in can standing of patient & condition eration of medical and allied health ne erations for discharge	re decision-making • Time management											
	7: Communicates and uses docu	mentation to inform and											
Informs	re unicates professionally with preceptor s preceptor of all patient care tasks tes all necessary information	DocumentationReviews and reassess											
Standard evidence	8: Provides nursing care that is	informed by research											
 Resear 	rch specific policies and procedures appropriate supervision	Works within scopeAdheres to Best Practice											
guidelines • Resear	9: Practises within safety and q and standards rch specific policies and procedures appropriate supervision	 Works within scope Delegation of care 											
Regula	10: Engages in ongoing develop rrly seeks feedback on performance an ntability for self and others												
	ctory 🗆	Unsati	_		_								

Accountability for self and others Self-directed learn	ing
Satisfactory	Unsatisfactory
Preceptor: what went well	Student: what went well
Preceptors: areas for development (must be completed if scoring 1 or 2)	Student: areas for development



Day four

- Expected behaviours and practices not performed. Continuous verbal &/or physical direction required.

 Expected behaviours and practices performed below the satisfactory standard. Frequently verbal &/or physical direction required.

 Expected behaviours and practices performed at a satisfactory/pass standard. Occasional supportive cues required.

 Expected behaviours and practices performed at a proficient standard. Infrequent supportive cue required.

 Expected behaviours and practices performed at an excellent standard. Supportive cue rarely required.

Date:	Preceptor:	Pre	cepto	<u>or</u>			<u>Student</u>						
	No. of patient's student has primary care of: 2		1	2	3	4	5	1	2	3	4	5	
procedu • Resear	1: Functions in accordance with the law, policiesures affecting EN practice rch specific policies and procedures • Works withing appropriate supervision • Delegation of	n scope											
• Advoca	2: Practises nursing in a way that ensures the riality, dignity and respect of people are upheld ates for patient's needs Maintains privacy and discount interactions and boundaries												
Standard 3	3: Accepts accountability and responsibility for	own actions											
contribute	4: Interprets information from a range of source to planning appropriate care vs patient care notes, radiology, pathology, etc.	es in order to											
healthcard • Liaising	 5: Collaborates with the RN, the person receiving the color of the col												
Standard 6: Provides skilled and timely care to people whilst promoting their independence and involvement in care decision-making Understanding of patient & condition Consideration of medical and allied health needs Considerations for discharge Advocates for patient's needs													
Standard report car	7: Communicates and uses documentation to i	nform and											
CommInforms	unicates professionally with preceptor • Documents preceptor of all patient care tasks • Reviews a tes all necessary information												
Standard evidence	8: Provides nursing care that is informed by re	esearch											
• Resear	rch specific policies and procedures • Works within appropriate supervision • Adheres to E	,											
Standard : guidelines • Resear	9: Practises within safety and quality improves and standards rch specific policies and procedures	ment n scope											
	10: Engages in ongoing development of self as												
	rrly seeks feedback on performance and acts to improve ntability for self and others • Self-directed	l learning											
Satisfac	ctory 🔲	Unsatisf	acto	ory									
Preceptor	r: what went well	Student: w	vhat	went	well								
Preceptor scoring 1	rs: areas for development (must be completed i or 2)	f Student: a	reas	for de	evelo	pmer	nt						



Day five

- Expected behaviours and practices not performed. Continuous verbal &/or physical direction required.

 Expected behaviours and practices performed below the satisfactory standard. Frequently verbal &/or physical direction required.

 Expected behaviours and practices performed at a satisfactory/pass standard. Occasional supportive cues required.

 Expected behaviours and practices performed at a proficient standard. Infrequent supportive cue required.

 Expected behaviours and practices performed at an excellent standard. Supportive cue rarely required.

Date:	Preceptor:		Preceptor Student							ı <u>t</u>					
	No. of patient's student has primary care of: 2		1	2	3	4	5	1	2	3	4	5			
	1: Functions in accordance with the law, policies ures affecting EN practice	and													
Resear	rch specific policies and procedures • Works within s	,													
	appropriate supervision • Delegation of c 2: Practises nursing in a way that ensures the rig														
confidenti	iality, dignity and respect of people are upheld														
	ates for patient's needs • Maintains privacy and co- sional interactions and boundaries	Tilidentiality													
Standard 3	3: Accepts accountability and responsibility for o	vn actions													
	4: Interprets information from a range of sources to planning appropriate care	s in order to				l									
	rs patient care notes, radiology, pathology, etc.														
healthcare	<u>5:</u> Collaborates with the RN, the person receiving e team when developing plans of care														
_	g and collaboration with team • Advocates for patien sional interactions and boundaries	nt's needs													
their indepUndersConsider	6: Provides skilled and timely care to people whit bendence and involvement in care decision-make tanding of patient & condition Time man eration of medical and allied health needs Utilises calerations for discharge Advocates for	ing agement re plan													
t e	7: Communicates and uses documentation to in														
• Informs	re unicates professionally with preceptor Documental s preceptor of all patient care tasks Reviews and tes all necessary information														
	8: Provides nursing care that is informed by res	earch													
	rch specific policies and procedures	,													
	9: Practises within safety and quality improvem														
• Resear	s and standards rch specific policies and procedures appropriate supervision Works within s appropriate Supervision	,													
Standard	10: Engages in ongoing development of self as a	professional													
• Accour	rrly seeks feedback on performance and acts to improve ntability for self and others • Self-directed le	Ü													
Satisfac	ctory	Unsatisf	acto	ry											
Preceptor	r: what went well	Student: w	vhat v	vent	well										
	rs: areas for development (must be completed if	Student: a				pmei	<u>nt</u>								



Day six

- Expected behaviours and practices not performed. Continuous verbal &/or physical direction required.

 Expected behaviours and practices performed below the satisfactory standard. Frequently verbal &/or physical direction required.

 Expected behaviours and practices performed at a satisfactory/pass standard. Occasional supportive cues required.

 Expected behaviours and practices performed at a proficient standard. Infrequent supportive cue required.

 Expected behaviours and practices performed at an excellent standard. Supportive cue rarely required.

Date:	Preceptor:		<u>Preceptor</u> Student									
	No. of patient's student has primary care of: 2		1	2	3	4	5	1	2	3	4	5
proceduReseare	: Functions in accordance with the law, policies and res affecting EN practice ch specific policies and procedures • Works within sco	pe										
Standard 2 confidentia • Advocate	ppropriate supervision Practises nursing in a way that ensures the right ality, dignity and respect of people are upheld tes for patient's needs Maintains privacy and conficonal interactions and boundaries	'S,										
	: Accepts accountability and responsibility for own	actions										
contribute	: Interprets information from a range of sources in to planning appropriate care spatient care notes, radiology, pathology, etc.	n order to										
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Standard 6: Provides skilled and timely care to people whilst promoting their independence and involvement in care decision—making • Understanding of patient & condition												
t												
 Informs 	 Communicates professionally with preceptor Informs preceptor of all patient care tasks Escalates all necessary information Documentation Reviews and reassess 											
Standard evidence	8: Provides nursing care that is informed by resec	ırch										
• Resear	ch specific policies and procedures works within sco appropriate supervision Adheres to Best F	,										
Standard 9 guidelines • Researd	Practises within safety and quality improvement and standards ch specific policies and procedures Works within sco sppropriate supervision Delegation of cal	pe										
Standard 1	0: Engages in ongoing development of self as a p											
_	rly seeks feedback on performance and acts to improve tability for self and others • Self-directed lear	rning										
Satisfac	tory	Unsatisf	acto	ry								
	: what went well	Student: w										
Preceptors scoring 1 c	s: areas for development (must be completed if or 2)	Student: a	reas :	for de	evelo	<u>pmer</u>	<u>nt</u>					



Day seven

- Expected behaviours and practices not performed. Continuous verbal &/or physical direction required.

 Expected behaviours and practices performed below the satisfactory standard. Frequently verbal &/or physical direction required.

 Expected behaviours and practices performed at a satisfactory/pass standard. Occasional supportive cues required.

 Expected behaviours and practices performed at a proficient standard. Infrequent supportive cue required.

 Expected behaviours and practices performed at an excellent standard. Supportive cue rarely required.

Date:	Preceptor:	<u>Preceptor</u> <u>Student</u>							<u>Preceptor</u> <u>Student</u>							
	No. of patient's student has primary care of: 2		1	2	3	4	5	1	2	3	4	5				
proceduReseare	: Functions in accordance with the law, policies ares affecting EN practice ch specific policies and procedures • Works within sco	ppe														
Standard 2 confidentia • Advocate	ppropriate supervision Practises nursing in a way that ensures the right ality, dignity and respect of people are upheld tes for patient's needs Maintains privacy and conficonal interactions and boundaries	ts,														
l .	: Accepts accountability and responsibility for own	n actions														
Standard 4: Interprets information from a range of sources in order to contribute to planning appropriate care Reviews patient care notes, radiology, pathology, etc.																
healthcare Liaising	 Collaborates with the RN, the person receiving c team when developing plans of care and collaboration with team Advocates for patient's onal interactions and boundaries 															
<u>Standard 6:</u> Provides skilled and timely care to people whilst promoting their independence and involvement in care decision-making Understanding of patient & condition Consideration of medical and allied health needs Considerations for discharge Advocates for patient's needs																
Standard 7																
CommuInforms	 Communicates professionally with preceptor Informs preceptor of all patient care tasks Escalates all necessary information Documentation Reviews and reassess 															
Standard evidence	8: Provides nursing care that is informed by resec	arch														
	ch specific policies and procedures Works within sco sppropriate supervision Adheres to Best F	,														
guidelines • Researe	D: Practises within safety and quality improvement and standards Ch specific policies and procedures Uppropriate supervision Delegation of calls	ppe														
Standard 1	0: Engages in ongoing development of self as a p															
_	rly seeks feedback on performance and acts to improve tability for self and others • Self-directed lear	rning														
Satisfac	tory	Unsatisf	acto	ry												
	: what went well	Student: w														
Preceptors scoring 1 c	s: areas for development (must be completed if or 2)	Student: a	reas :	for de	evelo	<u>pmer</u>	<u>nt</u>									



Day eight

- Expected behaviours and practices not performed. Continuous verbal &/or physical direction required.

 Expected behaviours and practices performed below the satisfactory standard. Frequently verbal &/or physical direction required.

 Expected behaviours and practices performed at a satisfactory/pass standard. Occasional supportive cues required.

 Expected behaviours and practices performed at a proficient standard. Infrequent supportive cue required.

 Expected behaviours and practices performed at an excellent standard. Supportive cue rarely required.

Date:	Preceptor:		<u>Preceptor</u> <u>Student</u>									
	No. of patient's student has primary care of: 2		1	2	3	4	5	1	2	3	4	5
Standard 1: Functions in accordance with the law, policies and procedures affecting EN practice Research specific policies and procedures Seeks appropriate supervision Delegation of care												
Standard 2: Practises nursing in a way that ensures the rights, confidentiality, dignity and respect of people are upheld Advocates for patient's needs Maintains privacy and confidentiality Professional interactions and boundaries												
Standard 3	g Accepts accountability and responsibility for own o	actions										
contribute	4: Interprets information from a range of sources in to planning appropriate care spatient care notes, radiology, pathology, etc.	order to										
healthcare Liaising Professi	5: Collaborates with the RN, the person receiving can team when developing plans of care and collaboration with team • Advocates for patient's ritional interactions and boundaries 5: Provides skilled and timely care to people whilst proposed involvement in care decision—making	needs										
UnderstConside	tanding of patient & condition eration of medical and allied health needs erations for discharge Advocates for patie	an										
_	7: Communicates and uses documentation to inform	n and										
CommuInforms	report care Communicates professionally with preceptor Informs preceptor of all patient care tasks Escalates all necessary information report care Documentation Reviews and reassess											
	8: Provides nursing care that is informed by research	ch										
evidence Research specific policies and procedures Seeks appropriate supervision Adheres to Best Practice												
guidelines • Resear	2: Practises within safety and quality improvement and standards ch specific policies and procedures sppropriate supervision • Delegation of care											
	0: Engages in ongoing development of self as a pro	ofessional										
• Accoun	rly seeks feedback on performance and acts to improve tability for self and others • Self-directed learni	-										
Satisfac	tory	Unsatisf	acto	ry								
		Student: w										
Preceptor scoring 1 c		Student: a	reas :	for de	evelo	<u>omer</u>	<u>nt</u>					



Day nine

- Expected behaviours and practices not performed. Continuous verbal &/or physical direction required.

 Expected behaviours and practices performed below the satisfactory standard. Frequently verbal &/or physical direction required.

 Expected behaviours and practices performed at a satisfactory/pass standard. Occasional supportive cues required.

 Expected behaviours and practices performed at a proficient standard. Infrequent supportive cue required.

 Expected behaviours and practices performed at an excellent standard. Supportive cue rarely required.

Date:	Preceptor:		<u>Preceptor</u> <u>Student</u>									
	No. of patient's student has primary care of: 2		1	2	3	4	5	1	2	3	4	5
Standard 1: Functions in accordance with the law, policies and procedures affecting EN practice Research specific policies and procedures Seeks appropriate supervision Delegation of care												
Standard 2: Practises nursing in a way that ensures the rights, confidentiality, dignity and respect of people are upheld Advocates for patient's needs Maintains privacy and confidentiality Professional interactions and boundaries												
Standard 3	g Accepts accountability and responsibility for own o	actions										
contribute	4: Interprets information from a range of sources in to planning appropriate care spatient care notes, radiology, pathology, etc.	order to										
healthcare Liaising Professi	5: Collaborates with the RN, the person receiving can e team when developing plans of care and collaboration with team • Advocates for patient's reional interactions and boundaries 6: Provides skilled and timely care to people whilst p	needs										
UnderstConside	pendence and involvement in care decision-making tanding of patient & condition • Time manager eration of medical and allied health needs erations for discharge • Advocates for patie	an										
_	7: Communicates and uses documentation to inform	n and										
report care Communicates professionally with preceptor Informs preceptor of all patient care tasks Escalates all necessary information report care Documentation Reviews and reassess												
Standard evidence	8: Provides nursing care that is informed by research	ch										
• Resear	ch specific policies and procedures appropriate supervision • Works within scope • Adheres to Best Pro											
guidelines • Resear	Practises within safety and quality improvement and standards ch specific policies and procedures Works within scope Delegation of care											
	10: Engages in ongoing development of self as a pro	ofessional										
	rly seeks feedback on performance and acts to improve tability for self and others • Self-directed learni	-										
Satisfac	tory	Unsatisf	acto	ry								
		Student: w										
Preceptor scoring 1 c		Student: a	<u>reas i</u>	for de	evelo	<u>omer</u>	<u>ot</u>					



Day ten

- Expected behaviours and practices not performed. Continuous verbal &/or physical direction required.

 Expected behaviours and practices performed below the satisfactory standard. Frequently verbal &/or physical direction required.

 Expected behaviours and practices performed at a satisfactory/pass standard. Occasional supportive cues required.

 Expected behaviours and practices performed at a proficient standard. Infrequent supportive cue required.

 Expected behaviours and practices performed at an excellent standard. Supportive cue rarely required.

Date:	Preceptor:		Preceptor Student										
	No. of patient's student has primary care of: 2		1	2	3	4	5	1	2	3	4	5	
proceduReseare	EFUNCTIONS IN ACCORDANCE WITH THE LAW, POLICIES AND THE LAW, POLIC												
Standard 2 confidentia • Advocate	ppropriate supervision • Delegation of care : Practises nursing in a way that ensures the rights, ality, dignity and respect of people are upheld tes for patient's needs • Maintains privacy and confident onal interactions and boundaries	ntiality											
	Accepts accountability and responsibility for own ac	ctions											
contribute	k: Interprets information from a range of sources in one to planning appropriate care patient care notes, radiology, pathology, etc.	order to											
healthcare Liaising	 Collaborates with the RN, the person receiving care team when developing plans of care and collaboration with team Advocates for patient's ne onal interactions and boundaries 												
Standard 6: Provides skilled and timely care to people whilst promoting their independence and involvement in care decision-making Understanding of patient & condition Time management Consideration of medical and allied health needs Utilises care plan													
t	vations for discharge • Advocates for patier • Communicates and uses documentation to inform •												
 Informs 	 Communicates professionally with preceptor Informs preceptor of all patient care tasks Escalates all necessary information Documentation Reviews and reassess 												
Standard evidence	8: Provides nursing care that is informed by research	h											
	ch specific policies and procedures • Works within scope sppropriate supervision • Adheres to Best Prace	ctice											
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Standard 1	0: Engages in ongoing development of self as a prof	fessional											
_	rly seeks feedback on performance and acts to improve tability for self and others • Self-directed learnin	ng											
Satisfac	tory 🗆 U	Insatisf	acto	ry [
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Preceptor.		tudent: a	reas 1	or de	eveloj	omer	<u>ιτ</u>						

FUNCTIONS IN ACCORDANCE WITH THE LAW, POLICIES AND PROCEDURES AFFECTING ENROLLED NURSES (EN) PRACTICE

- Demonstrates knowledge and understanding of the implications of the NMBA EN standards and complies with practices according to relevant legislation and local policy, codes and guidelines
- · Follows policies and procedure of the facility/organisation
- · Gain consent from person in their care
- Arrives fit to work
- Arrives punctually and leaves at agreed time
- Call's appropriate personnel to report intended absence
- · Wears an identification badge and identifies self
- · Introduces self to others; Observes uniform / dress code
- Maintains appropriate professional boundaries with person in their care
- Fulfils duty of care within EN scope of practice to ensure safe outcomes
- · Refrains from undertaking activities outside scope of practice
- Identifies and take's appropriate action to minimise risk of harm in consultation with team members
- Identifies and clarifies EN responsibilities for aspects of delegated care in collaboration with Registered Nurse (RN)
- Recognises own limitations in practice and competence and seeks guidance from the RN
- Recognises and reports practices which may breach legislation, policies, and procedures

PRACTISES NURSING TO ENSURE RIGHTS, CONFIDENTIALITY, DIGNITY AND RESPECT IS UPHELD

- Practices culturally safe care for Aboriginal and Torres Strait Islander people and other cultures
- Understands and respects individual and cultural diversity
- Demonstrates understanding and practises sensitively
- Involves appropriate persons to ensure cultural / spiritual needs are met
- Demonstrates respect for others regardless of values and beliefs and accommodates needs as required
- · Accepts and supports person's beliefs in delivering nursing care
- Acknowledges and accommodates wherever possible, preferences of people receiving nursing care
- Forms therapeutic relationships with people receiving care and others recognising professional boundaries

- Recognises personal situation has potential to impact care provision
- Considers specific circumstances when explaining nursing care to others
- Ensure privacy, dianity and confidentiality when providing care. Also, ensures provision of care equitably.
- Refrains from providing information to others not involved in care provision
- Maintains person confidentiality
- · Ensures personal information stored appropriately
- · Respectfully gains consent to provide care
- . Maintains dignity and privacy of person when delivering care
- Clarifies with RN and healthcare team when interventions are unclear or inappropriate
- Reports incidents of unethical behaviour immediately
- Advocates for the person when dealing with interdisciplinary health care teams

3. ACCEPTS ACCOUNTABILITY AN RESPONSIBILITY FOR OWN ACTIONS

- Practices within the EN scope of practice relevant to competence, legislation, education, and experience
- · Clarifies own role and responsibilities with supervising RN
- Adheres to local policies, procedures, codes and guidelines relating to EN scope of practice
- Demonstrates responsibility and accountability for nursing care provided
- · Recognises own level of competence
- Recognises the differences in accountability and responsibility between RN, EN and unregulated care workers
- Promotes the safety of self and others in all aspects of nursing practice
- · Documents clearly and accurately
- Accepts and responds to feedback
- Recognises RN as the person responsible to assist EN decisionmaking and provision of care
- Reports findings and outcomes of delegated actions to RN
- Collaborates with RN to ensure delegated responsibilities are within own scope of practice

- · Recognises the role of the RN in delegation of cares
- · Accepts and works within own scope of practice
- · Informs healthcare team of scope of practice

4. INTERPRETS INFORMATION FROM A RANGE OF SOURCES TO CONTRIBUTES TO PLANNING OF CARE

- Uses range of skills including technology that accurately collects, interprets, utilises, monitors and reports information.
- Collects information from person, family, healthcare team and medical records
- Uses health care technology appropriately according to workplace guidelines.
- · Monitors interventions and reports person's response to RN
- Reports findings and delegated actions to RN within a timely manner
- · Documents assessment findings appropriately
- Collaborates with RN to develop, monitor and maintain plan of care
- · Provides suggestions for plan of care within scope of practice
- · Provides appropriate care and monitors and reports the outcomes

5. COLLABORATES WITH RN, THE PERSON RECEIVING CARE AND THE HEALTHCARE TEAM

- Develops and promotes positive professional relationships with members of the team
- Introduces self to others
- . Clarifies orders for nursing care with the RN when unclear
- · Uses strategies to promote effective communication
- Engages in patient centred education to promote informed decision making
- Listens to and considers the individual person's decisions when providing care
- Manages and prioritises workload in accordance with plan of care and person receiving care
- Prioritises and attends to delegated tasks
- Monitors delegated care and reports to RN in a timely manner
- Escalates if delegated care exceeds scope of practice or confidence
- Contributes to and collaborates with multidisciplinary health care team meetings and case conferences to plan care
- Offers ideas to contribute in the development of plans of care
- · Works collaboratively and respectfully

6. PROVIDES SKILLED AND TIMELY CARE WHILST PROMOTING INDEPENDENCE AND INVOLVMENT

- Provides care to people who are unable to meet own physical and / or mental health needs
- · Advocates for personal needs and preferences
- Encourages individual to be involved in own care and decision making
- · Respects individual social, spiritual and cultural differences
- Assists people in making compliments and complaints
- . Ensures a safe environment for the person in care
- Responds appropriately to clinical deterioration in a timely manner
- Participates with RN to evaluate person's progress toward expected outcomes and seeks appropriate assistance as required
- Demonstrates accurate data collection skills
- Provide accurate reporting to RN when outcomes deviate from expected outcome
- . Ensures clear, accurate and timely documentation
- Collaborates with the RN to ensure appropriate discharge planning
- Exercises time management and workload prioritisation as per level of education and training
- Liaises with healthcare team to ensure care is provided in a timely manner
- · Completes delegated tasks in a timely manner
- Recognises own limitations in delivery of patient care and informs RN in a timely manner
- Ensures delegated tasks are prioritised in accordance to patient needs
- Demonstrates currency and competency in the safe use of healthcare technology
- · Adheres to local policy and procedures
- Attends appropriate education and training

COMMUNICATES AND USES DOCUMENTATION TO INFORM AND REPORT CARE

- Uses a variety of communication methods to report on, and handover, patient cares and status to RN and healthcare team.
- · Explains nursing cares to relevant individuals
- Prepares and delivers written and verbal reports such as clinical handover
- · Uses suitable language and avoids jargon
- Uses appropriate tools and strategies to provide care for culturally and linguistically diverse clients
- Collects data, reviews and documents accurately and clearly to enable informed decision making by the multidisciplinary team
- Ensures information is documented accurately, in a legible and timely manner
- Appropriate use of local approved forms and/or tools to document
- Interprets available documentation to guide patient care
- Follows local policy and procedure regarding accurate documentation
- Uses appropriate medical terminology and abbreviations

8. PROVIDES NURSING CARE THAT IS INFORMED BY RESEARCH EVIDENCE

- Seeks assistance and additional knowledge and information when presented with unfamiliar situations
- · Refers to RN to guide decision-making
- Consults with the healthcare team and utilises appropriate resources to improve current practice
- Incorporates evidence for best practice as guided by RN and healthcare team
- Adhere to local policy and procedures when providing delegated care
- Attends relevant education and training
- Seeks guidance to apply best practice
- Demonstrates problem solving and analytical skills to plan provide and evaluate care
- · Responds effectively to identify care needs

9.PRACTICES WITHIN SAFETY AND QUALITY IMPROVEMENT GUIDELINES AND STANDARDS

- Contributes and consults in analysing risk and implementing strategies to minimise risk
- Participates in quality improvement programs and accreditation standards activities.
- · Prioritises and responds appropriately to safety concerns
- · Gathers data to contribute to risk assessments and reports to RN
- Reports and documents unsafe care safety breaches and hazards as according to legislative requirements and institutional policies and procedures
- Monitors and escalates person in care's safety during health care delivery
- Appropriately reports and records deviations to expected care and outcomes
- Demonstrates willingness to participate in quality improvement programs and accreditation standards relevant to accreditation.
- · Actively participates in audits and quality activities

10. ENGAGES INONGOING DEVELOPMENT OF SELF AS A PROFESSIONAL

- Participates in ongoing professional development of self and others
- Uses EN standards for practice to assess and reflect on own redistributed performance
- Identifies learning needs through critical reflection and consideration of evidence-based practice in consultation with the RN and the multidisciplinary healthcare team
- · Participates in relevant education and training
- Maintains requirements for registration
- Seeks support and guidance
- · Actively participates in performance appraisal
- · Shares knowledge with colleagues
- · Participates in feedback process
- · Promotes a positive professional image
- . Shows motivation and applies self to continue learning
- · Keeps written record of professional development activities

NOTES

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THANK YOU FOR COMPLETING YOUR PLACEMENT AT MILDURA BASE PUBLIC HOSPITAL

Please show this to your Nurse Educator or Clinical Support Nurse at the middle and end of your clinical placement. You can then keep this booklet for your records.

We hope you enjoyed your placement with us.

Please complete the following feedback survey.

