

POSITION DESCRIPTION

Position:	Registered Midwife
Division:	Nursing
Unit:	Operations-Clinical
Enterprise Agreement	NURSES AND MIDWIVES (VICTORIAN PUBLIC HEALTH SECTOR) (SINGLE INTEREST EMPLOYERS) ENTERPRISE AGREEMENT 2016-2020
Reports to:	Nurse Unit Manager

MILDURA BASE PUBLIC HOSPITAL

Mildura Base Public Hospital (MBPH) was established as a new entity in September 2020. MBPH is a leading healthcare provider in the north west of Victoria, known for its high level of professionalism, quality care and community engagement.

MBPH provides a range of acute services in emergency, maternity, intensive care, rehabilitation, community services, psychiatric in and out patient care, palliative care, renal dialysis and chemotherapy service to the people of North West Victoria. The hospital also provides medical imaging and pathology services.

MBPH is proud to be affiliated with Monash and La Trobe Universities for the provision of undergraduate and postgraduate Medical, Nursing and Allied Health education. Affiliations also exist with other universities for clinical placement and training.




VISION





Your Hospital – We care.

MISSION

Improving the health and wellbeing of our community by providing quality health services, with care, compassion and skill.

VALUES

 Responsiveness	Responsiveness: Providing frank, timely advice to the Government; high quality services to the Victorian community; and by identifying and promoting best practice.
 Integrity	Integrity: Being honest, open and transparent; acting responsibly; reporting improper conduct; and striving to earn and sustain public trust of a high level.
 Impartiality	Impartiality: Making decisions and providing advice on merit and without bias, favouritism or self-interest; objectively considering all relevant facts and fair criteria.

 Accountability	<p>Accountability: Working to clear objectives in a transparent manner and accepting responsibility for decisions and actions.</p>
 Respect	<p>Respect: Treating others fairly and objectively; ensuring freedom from discrimination, harassment and bullying.</p>
 Leadership	<p>Leadership: Actively implementing, promoting and supporting these values. Leadership is about positive influence, inspiring and empowering others.</p>
 Human Rights	<p>Human Rights: Making decisions and providing advice consistent with human rights; and actively implementing, promoting and supporting human rights.</p>

POSITION SUMMARY

Responsible for providing a high level of quality care to all parents and neonates in line with the core values and the strategic direction of Mildura Base Public Hospital.

KEY RESPONSIBILITIES AND DUTIES

- Provide the highest level of nursing/midwifery care in a timely manner each rostered shift
- Participate in planning, delivery and evaluation of care
- Accurately assess a patient's condition at a given time and report any inconsistent or significant changes to the registered nurse/registered midwife in charge
- Assess the physical and emotional needs of the patient antenatally, in labour and in post-natal unit working with the patient in planning ongoing care for themselves, their baby and family
- Responsible for the correct administration of all drug therapy including IV and high-risk drugs following hospital policy
- Check, prepare and administer all medications in accordance with relevant legislation and organisational policies and procedures
- Assess and participate in the ongoing care of babies admitted to the Special Care Nursery
- Utilise Preceptor, Educator and/or other team members' clinical expertise as required in the management of allocated patients
- Display a high level of problem-solving skills and techniques with subsequent evaluation of outcomes
- Participate in the discharge planning of patients utilising the post-natal clinical outcome pathways
- Apply principles of 'duty of care'
- Participate in clinical handover in line with the National Standards
- Maintain legible, accurate, complete, contemporaneous records of patient care that have been signed and dated
- Complete documentation in line with hospital policy and legal requirements
- Utilise equipment and resources effectively and efficiently
- Practice within scope of practice and skill set at all times

GENERAL RESPONSIBILITIES

Employees are required to comply with the **Victorian Government's Code of Conduct**. All staff must ensure they comply with **policies, procedures** and standard ways of work practices when carrying out their work.

Employees are responsible to take reasonable care of their own **health and safety** and the safety of others, to cooperate with the group's OH&S policies and to participate in appropriate safety education and evaluation activities. All staff are expected to participate in reporting any health, safety and wellbeing issues. All staff must adhere to the policies and procedures as set out in the hospital's **infection control** manuals.

All information concerning Mildura Base Public Hospital, its patients, clients, residents and staff should remain strictly **confidential**. Any unauthorised disclosure of such information may result in disciplinary action. As a Mildura Base Public Hospital employee you have a responsibility to participate in and commit to ongoing **quality improvement** activities using the framework of the NSQHSS (National Safety and Quality Health Service Standards).

Any breach in compliance to any of the above general responsibilities may result in disciplinary action.

KEY SELECTION CRITERIA

Qualifications / Certificates

Essential

- Relevant registration with the Nursing & Midwifery Board of Australia
- Understanding of scope of practice in line with relevant legislation
- Knowledge and ability to competently apply current nursing/midwifery theory to provide holistic care
- Ability to make sound decisions and accept responsibility for own practice
- Effective communication and interpersonal skills
- Proven ability to work effectively in team environment & independently as required
- Knowledge of legislative requirements of nursing practice

Desirable

- Sound Computer literacy
- Excellent time management skills

MANDATORY REQUIREMENTS

National Police Record Check:

A current and satisfactory National Police Record Check must be presented to the Division of People and Culture by all new staff prior to commencement at Mildura Base Public Hospital.

Working with Children Check:

Mildura Base Public Hospital has a responsibility to provide a child safe environment. This position is a defined "child-related role" at Mildura Base Public Hospital. As such you must maintain a valid working with children check. In addition, you will be required to assist Mildura Base Public Hospital in providing a child safe environment by participating in any training or reporting required to ensure the protection of children in our care.

Registration with Professional Association:

The work to be performed is set out in this position description and, where relevant, any professional standards and codes of conduct and ethics issued by the relevant professional association.

Immunisation Requirements

As part of your employment conditions, you will be asked to provide documented evidence of healthcare worker immunisation or immunity to communicable vaccine-preventable diseases prior to commencing employment with MBPH. If you do not provide satisfactory evidence that you have the required immunisation and you have commenced employment, consideration will be given to your ongoing employment and termination may result.

All Mildura Base Public Hospital sites, workplaces and vehicles are smoke free.

This position description is intended to describe the general nature and level of work that is to be performed by the person appointed to the role. It is not intended to be an exhaustive list of all responsibilities, duties and skills required. Any elements of this document may be changed at Mildura Base Public Hospital's discretion and activities may be added, removed or amended at any time.