

## POSITION DESCRIPTION

<b>Job Title:</b>	<b>Clinical Educator – headspace Mildura</b>
<b>Reporting to:</b>	<b>headspace Mildura Centre Manager/Mildura Base Public Hospital Mental Health Service Senior Psychiatric Nurse</b>
<b>Hours:</b>	<b>0.4 FTE; Contract Term: 1<sup>st</sup> February 2022 – 30<sup>th</sup> June 2023</b>
<b>Location:</b>	<b>headspace Mildura</b>

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### Mildura Base Public Hospital

Mildura Base Public Hospital (MBPH) was established as a new entity in September 2020. MBPH is a leading healthcare provider in the north west of Victoria, known for its high level of professionalism, quality care and community engagement.

MBPH is proud to be affiliated with Monash and La Trobe Universities for the provision of undergraduate and postgraduate Medical, Nursing and Allied Health education. Affiliations also exist with other universities for clinical placement and training.

MBPH provides a range of acute services in emergency, maternity, intensive care, palliative care, renal dialysis, chemotherapy services, and psychiatric in and out patient care. MBPH operates headspace Mildura (hM).

### Headspace Mildura

headspace Mildura is a youth friendly facility with the mission of enhancing the emotional and social wellbeing of young people aged 12 to 25 years by providing an accessible, flexible, responsive service at the earliest possible point when problems emerge. Services are provided across four core streams: primary health care, mental health, alcohol and other drug (AOD), and social/vocational services.

headspace Mildura provides comprehensive psychosocial assessment, evidence-based interventions, and positive help-seeking experience with opportunities for young people to be linked in with the services that match their needs and activities that support their development.

### Position Summary

headspace Mildura are seeking a Senior Clinician to fulfil the role of Clinical Educator.

The Clinical Educator role is responsible for supporting student and graduate placements at the centre as a component of the headspace Early Career Program (ECP).

Primary objectives of the position include:

- Supporting the development and delivery of the centre's student placement program

- Supporting the field supervision of graduates (graduates will be seconded to the centre from headspace National)
- Supporting clinical supervision of graduates and students
- Participating in the delivery and supporting the integration of the graduate education program

The Clinical Educator will also:

- Participate in and support other headspace National Early Career Program activities as negotiated with the ECP team (headspace National) and headspace Mildura Centre Manager
- Participate in and support activities of the MBPH Allied Health Mental Health Educator and the Mental Health Education Team as negotiated with the Senior Psychiatric Nurse (MBPH MHS) and headspace Mildura Centre Manager

## Key Responsibilities

- Coordinate student placements for the centre and maintain relationships with relevant universities
- Support the onboarding, induction, and field supervision of students
- Engage in other stakeholder engagement activities that assist in successful delivery of student placements at the service
- Where appropriate, provide task supervision, mentorship, and support to the graduates
- Assist the graduate in applying education program knowledge to clinical practice through coaching/mentorship and consultations
- Provide clinical supervision to students and graduates where an appropriate discipline match
- Provide clinical supervision to students and graduates at other headspace services participating in the ECP (as negotiated between the centre and the ECP team)
- Be across the program's educational content and facilitate learning challenges set by the educational program
- Co-facilitate tutorial style study groups (shared among the Clinical Educator network)
- Participate in Advisory Groups (shared among the Clinical Educator network)
- Participate in Clinical Educator Community of Practice (hN) and participate in and support activities of the Allied Health Mental Health Educator and the Mental Health Education Team (MBPH)
- Participate in graduate program orientation and regular program content update meetings
- Participate in research and evaluation activities (e.g. focus groups)
- Participate in continuous improvement projects

## Additional Responsibilities

- In collaboration with headspace Mildura staff, providing advice on clinical issues and development and implementation of health programs and services that enhance service provision
- Provide education, advice, and support, as required, to all team members
- Participate in Quality Assurance and Risk Management activities to ensure that best practice care is being provided and that the centre is meeting all regulatory requirements including expectations of the headspace Consortia Group and Lead Agency, headspace National Office, and Murray PHN

## Key Selection Criteria

The following criteria must be met for consideration for this position:

### Essential

- Approved degree and registration in Social Work, Psychology or Occupational Therapy
- A minimum 3 years' clinical experience in a mental health setting post qualification and be eligible to provide clinical supervision
- Knowledge, experience, and demonstrated passion for, and interest in, the health and welfare issues affecting young people and improving health outcomes

- Awareness and knowledge of relevant legislation and regulatory frameworks informing the mental health of young people
- Knowledge, skills, and experience in the provision of clinical leadership and supervision
- Demonstrated ability to provide education to staff in formal and informal settings
- Effective communication and interpersonal skills
- Well-developed computer skills
- Demonstrated ability to work in a highly productive environment with time pressures whilst managing multiple tasks, and ability to work both independently and collaboratively as a productive team member

### Desirable

- Post graduate training in mental health
- Certificate IV in Workplace Training & Assessment
- Previous experience in an education role in a mental health setting or in the provision of educational programs
- Knowledge of Mildura's youth/health sectors

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## Mandatory Requirements

### National Police Record Check

A current and satisfactory National Police Record Check must be presented to the Division of People and Culture by all new staff prior to commencement at Mildura Base Public Hospital.

### Working with Children Check

Mildura Base Public Hospital has a responsibility to provide a child safe environment. This position is a defined "child-related role" at Mildura Base Public Hospital. As such you must maintain a valid working with children check. In addition, you will be required to assist Mildura Base Public Hospital in providing a child safe environment by participating in any training or reporting required to ensure the protection of children in our care.

### Registration with Professional Association

For example, AHPRA, AASW, etc. The work to be performed is set out in this position description and, where relevant, any professional standards and codes of conduct and ethics issued by the relevant professional association.

### Immunisation Requirements

As part of your employment conditions, you will be asked to provide documented evidence of healthcare worker immunisation or immunity to communicable vaccine-preventable diseases prior to commencing employment with MBPH. If you do not provide satisfactory evidence that you have the required immunisation and you have commenced employment, consideration will be given to your ongoing employment and termination may result.

### Drivers Licence

A current Victorian driver's licence is required for this position.

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## Workplace Practices/General Responsibilities

Employees are required to comply with the **Victorian Government's Code of Conduct**. All staff must ensure they comply with **policies, procedures** and standard ways of work practices when carrying out their work.

Employees are responsible to take reasonable care of their own **health and safety** and the safety of others, to cooperate with the group's OH&S policies and to participate in appropriate safety education and evaluation activities. All staff are expected to participate in reporting any health, safety and wellbeing issues. All staff must adhere to the policies and procedures as set out in the hospital's **infection control** manuals.

All information concerning Mildura Base Public Hospital and headspace Mildura, its patients, clients, residents and staff should remain strictly **confidential**. Any unauthorised disclosure of such information may result in disciplinary action. As a Mildura Base Public Hospital employee, you have a responsibility to participate in and commit to ongoing **quality improvement** activities using the framework of the NSQHSS (National Safety and Quality Health Service Standards).

Any breach in compliance to any of the above general responsibilities may result in disciplinary action.

*All Mildura Base Public Hospital sites, workplaces and vehicles are smoke free.*

*This position description is intended to describe the general nature and level of work that is to be performed by the person appointed to the role. It is not intended to be an exhaustive list of all responsibilities, duties and skills required. Any elements of this document may be changed at Mildura Base Public Hospital's/headspace Mildura's discretion and activities may be added, removed or amended at any time.*

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